

Department of Contracts
Notre Dame Ravelin
FLORIANA

To Permanent Secretaries
Directors General
Directors
Heads of Public Sector Organisations

07 April 2026

SUBMISSION OF THE PROCUREMENT STATISTICAL REPORT BY ALL MINISTRIES FOR STATISTICAL PERIOD 2024 – 2026

The Director of Contracts is responsible for the submission of the Procurement Statistical Report which outlines both the EU-Funded and the Locally-Funded procurement activities in line with Directive 2014/24/EU: Public Procurement Regulations (S.L. 601.03), Directive 2014/25/EU: Public Procurement of Entities operating in the Water, Energy, Transport and Postal Services Sectors Regulations (S.L. 601.05) and Directive 2014/23/EU: Concession Contracts Regulations (S.L. 601.09).

Reporting Periods and Data Collection

The Procurement Statistical Report will cover the following contract award periods:

- 01 January 2024 – 31 December 2024 (Submission due by **08 May 2026**)
- 01 January 2025 – 31 December 2025 (Submission due by **08 May 2026**)
- 01 January 2026 – 31 December 2026 (Submission due by **15 January 2027**)

To maintain uniformity in data collation and submission, Ministries and Contracting Authorities are required to utilise the official report template (Annex I). This ensures seamless integration of data into the national report submitted to the European Commission.

This Circular repeals Contracts Circular N° 13/2017, Contracts Circular N° 14/2018, Contracts Circular N° 01/2019 and Contracts Circular N° 01/2022.

Applicability of this Contracts Circular

Each Ministry, through the respective Support Services Directorates, is required to collate, validate and submit a consolidated Statistical Report, based on the individual reports of all the Contracting Authorities for Schedules 2 and 16 entities under its remit.

Contracting Authorities classified under Schedule 3 of S.L. 601.03, shall be contacted directly by the Compliance and Monitoring Unit within the Department of Contracts regarding their required statistical submission obligations.

The Procurement Statistical Report consolidates procurement data from both electronic (ePPS) and traditional processes. While the Department of Contracts extracts ePPS data directly from the system, Contracting Authorities must submit additional information as follows:

Traditional Procurement: Procurement Calls **NOT** published on the electronic Public Procurement System (ePPS), having a Contract Value exceeding Euro 10,000 excluding VAT.

Modifications / Variations: Schedule 2 entities ONLY

Financial Modification/s to any Contract carried out through (1) the ePPS and (2) traditional procedures (if any).

It is to be noted that all Financial Modifications, irrespective of the value and the year in which the contract was awarded shall be recorded. Therefore, there shall be instances wherein the Original Contract Value would have been awarded prior to 2024 but modifications carried out during 2024, 2025 and 2026 shall form part of the Procurement Statistical Report.

Template Content (Annex I)

The Template is composed of three (3) tabs, as follows:

- Tab 1 – Instructions to the Compiler
- Tab 2 – Ministries
- Tab 3 – Contracting Authorities

If any section of the template is not applicable, Ministries and Contracting Authorities must mark as NIL accordingly.

Thresholds for Procurement Activities

The report must adhere to the applicable procurement thresholds, which vary based on the European Commission communication. For **2024 and 2025**, the estimated procurement value thresholds are:

Procurement Type	S.L. 601.03	S.L. 601.05	S.L. 601.09
Supplies	€143,000	€443,000	-
Services	€143,000	€443,000	€5,538,000
Works	€5,538,000	€5,538,000	€5,538,000

The thresholds for **2026** are:

Procurement Type	S.L. 601.03	S.L. 601.05	S.L. 601.09
Supplies	€140,000	€432,000	-
Services	€140,000	€432,000	€5,404,000
Works	€5,404,000	€5,404,000	€5,404,000

It is imperative that Ministries / Contracting Authorities utilise the correct Thresholds.

Contact

In case of any difficulties, Contracting Authorities are encouraged to submit queries to the Compliance and Monitoring Unit on compliance.contracts@gov.mt or contact the Department of Contracts Customer Care on +356 2378 1001.

Adrian Dalli
Director General (Contracts)